

ULTIMATE

MOVING CHECKLIST

Moving can be a challenge, let us help! If you've got a move coming up, make sure you don't miss a thing using this ultimate moving checklist.

Call for a free quote today! **1-800-626-1257**



1-3+ Weeks Before Moving

Services

- Give notice to landlord if applicable
- Water
- Electric
- Gas
- Cable/Satellite Shutoff
- Internet Shutoff
- School District
- Set up Address forwarding with postal service
- Trash Pickup
- Update address for any subscriptions
- Newspaper delivery
- Childcare

Planning

Eliminating Items You No Longer Need

- Garage Sale
- Donate Items to Charity
- Throw Away Unwanted Items

Begin using perishable Items

- Food
- Cleaning supplies
- Toiletries
- Gasoline (for lawn mower/snow blower)

Organizing

- Create a moving folder/file to keep track of all moving related paperwork
 - 1.5"- 2" three ring binder
 - Colored folders
 - Stapler
 - Paper clips
 - Permanent Markers to label folders
- Perform any home repairs as agreed upon in selling contract
 - Take down picture frames and art from walls/fill holes and repaint
 - Patch any holes left in walls
 - Fix any leaky faucets or plumbing
 - Perform Radon level check with radon kit

- Schedule time away from work for move if needed
- Obtain license for parking moving truck (if needed)
- Perform computer backups to ensure you don't lose data during move
- Download & familiarize yourself with any moving apps you will be using
- Plan driving route if moving long distances
- Purchase moving Insurance
- Make hotel reservations for each stay over

Get moving quotes from 5 movers

Company Name	Phone
<u>Transit Systems</u>	_____
_____	_____
_____	_____
_____	_____

Get quotes for any large or valuable items that may need special shipping arrangements

Company Name	Phone
<u>Transit Systems</u>	_____
_____	_____
_____	_____

Packing Materials

Boxes

- | | | |
|--|--|---|
| <input type="checkbox"/> Small
<input type="checkbox"/> Jewelry Boxes
<input type="checkbox"/> Picture fram boxes
<input type="checkbox"/> Fragile Box | <input type="checkbox"/> Medium
<input type="checkbox"/> General packing boxes
<input type="checkbox"/> Book Boxes
<input type="checkbox"/> Clothing Boxes | <input type="checkbox"/> Large
<input type="checkbox"/> Mattress Boxes
<input type="checkbox"/> Mirror Box
<input type="checkbox"/> Wardrobe Box
<input type="checkbox"/> TV Boxes |
|--|--|---|

Packing Tape

- Shipping packaging Tape
- Long Lasting Moving and storage packaging tape

Labeling Materials

- Markers
- Label Maker Tape
- Colored dot stickers (Color per room)
- 'Fragile' Stickers
- Labels

Packaging Protection

- Packing Peanuts
- Air Cushions
- Wrapping Paper
- Moving Blankets
- Quilted Covers
- Corner Protectors

Moving Equipment

- Moving Dollies
- Bungee cords
- Straps
- Neoprene floor runner to protect flooring

Packing

- Break down large furniture
 - Label pieces
- Tape pieces to main component
- Clean/Wash items as you pack
- Take pictures of all belongings
- Make an itemized list of what goes in each room
- Empty & Clean refrigerator and freezer
- Have vehicles tuned up
- Separate Valuables for Secure Moving
 - Jewelry
 - Antiques
 - Heirlooms
 - Art
- Pack an 'essentials' box for items you will need during the move
- Make arrangements for pets during move
- Make arrangements for houseplants to be moved

Just Before You Leave

Services- Schedule Service at New Home

- Complete a change of address form at the post office
- Begin forwarding mail to your new home
- Turn on water at new house
- Turn on electric at new house
- Turn on gas at new house
- Turn on cable/satellite at new house
- Turn on internet at new house
- Set up garbage collection at new house
- Close bank accounts (if necessary)
- Open new bank accounts online
- Update address with car insurance provider

- Update address with life insurance provider
- Transfer prescriptions to new pharmacy
- Leave a note at your old house so new owners can forward mail if necessary
- Schedule professional cleaning of new home
- Transfer school records to new district
- Walk through every room of the house to ensure nothing is left behind

Trip Preparation

- Have drinks available during the move
- Make hotel reservations for each stay over
- Charge phone
- Pack essentials bag for overnight stays

When You Arrive in Your New House

- Order food/drink delivery
- Have boxes placed in proper rooms
- Take inventory of how many boxes arrived
- Photograph any damaged boxes or items
- Send photos and inventory list to moving company for comparison
- Find a healthcare provider
- Request health records be transferred
- Find a dentist
- Register to vote
- Get new drivers license if you moved out of state
- Set traps for pests that may be in the house
- Perform simple repairs (holes in walls, ect)
- Put boxes in room that matches the colored dot on each box
- Put items in their proper place as you remove them from boxes
- Introduce yourself to the neighbors
- Fill Refrigerator & Cupboards with Staples
- Test Major Appliances & Electronics
 - Washer
 - Dryer
 - Refridgerator
 - Televisions
 - Gaming Consoles
 - Computer

List of People/Businesses You May Need to Notify

Name

Phone

Accountant

Attorney

Charities

Doctor

Dentist

Financial Planner

Health Insurance Provider

Car Insurance Provider

Home Insurance Provider

Schools

Auto Finance Company

Banks/Credit Unions

Credit Car Companies

Exterminator

Health Clubs

Laundry Service

Lawn Care Service

Magazines

Monthly Memberships

Newsletters

Newspapers

Pharmacy

Store or Gas Charge Cards

Government Offices

City/County Tax Assessor

State Vehicle Registration

Social Security Administration

State/Federal Tax Office

Other
